

The Iowa Council on Homelessness

DRAFT MINUTES

Friday, November 15, 2013

10:00 AM – 11:30 AM

Meeting Location: The Iowa Finance Authority

Room: Lower Level Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

(Any requests for corrections to the minutes should be submitted to josh.mcroberts@iowa.gov)

I ICN ETIQUETTE REVIEW

Chair Axeen reminded participants to ask to be recognized and to state their name.

II INTRODUCTIONS

The meeting was called to order at 10:00 AM by Chair Axeen. There are currently 37 members on the Iowa Council on Homelessness and the following voting members were present: Axeen, Beilke-McCallum, Binner, Boss, Brand, Brown, Brustkern, Canganelli, Dunnwald, Erickson, Falck, Fisher, Gronstal, Hagen, Harris, Hearn, Hyatt (alt. for Armstrong), Johnson, Jordal, Kellogg, Peterson, Rawhouser, Schulze, Schwalm, South, Timm, and Wilson. A quorum was established.

III APPROVAL OF AGENDA (*ACTION ITEM*)

On motion by Mr. Timm and seconded by Mr. Beilke-McCallum, the amended agenda for the November 15, 2013 meeting was unanimously approved.

IV APPROVAL OF MINUTES (*ACTION ITEM*)

On motion by Mr. Beilke-McCallum and seconded by Ms. Brown, the minutes of the September 20, 2013 meeting were unanimously approved.

VII COMMITTEE / TASK FORCE REPORTS

Executive Committee (*Al Axeen*): Mr. Axeen mentioned that the State Public Policy Group had been selected to provide administrative support and capacity building to the Iowa Council on Homelessness. He noted the contract had been issued by the Iowa Finance Authority for this work.

Annual Report to Governor (*Action Item*)

Mr. Axeen noted that the annual letter to the Governor had been completed and sought a motion to approve the letter to the Governor fulfilling the Council's requirement pursuant to the Iowa Code to advise the Governor's office and make annual recommendations regarding strategies to prevent and eliminate homelessness in Iowa.

Mr. Peterson stated his concern about the letter indicating "ending homelessness" in Iowa as a priority.

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Mr. Axeen discussed that the Iowa Council on Homelessness had adopted the Federal Opening Doors Plan which states a goal of ending homelessness by 2015. He noted it was an admirable goal, and one that is not totally achievable, but it is what the Council adopted.

Mr. Peterson would rather have it say that everyone have the opportunity to not be homeless; which is more realistic.

Ms. Lewis suggested an amendment to the letter, changing the language to the following: “The Council is committed to both the Opening Doors Plan and the Hearth Act which focus particularly on reducing chronic homelessness and homelessness among veterans.”

A vote was taken on the amendment; there were 7 no votes. A roll call vote was then called by Chair Axeen to adopt the letter as it was written.

Axeen: Y	Heckman: Y
Babcock: Not Present	Hyatt (alt. for Armstrong): Y
Beilke-McCallum: Y	Johnson: Y
Binner: Abstain	Jordal: Y
Boss: No Answer	Kellogg: Y
Brand: Y	Munsterman-Robinson: Not Present
Brown: Y	Lampe: Not Present
Brownell: Not Present	Peterson: N
Brustkern: Y	Phillips: Not Present
Canganelli: Y	Rawhouser: Y
Dunnwald: Y	Schmitt: Not Present
Erickson: N	Schulze: Y
Falck: Y	Schwalm: Y
Fisher: N	South: No Answer
Gronstal: Y	Steben: Not Present
Hagen: Y	Timm: N
Harris: Y	Wilson: Y
Hearn: Y	Witt: Not Present

21 affirmative; 4 no. The motion carried to adopt the letter as it was written.

Nominating Committee (*Ben Brustkern*): Mr. Brustkern mentioned that the committee would be going through applications in the next few weeks to fill the one open position on the Council.

Continuum of Care Committee (*Zeb Beilke-McCallum*): Mr. Beilke-McCallum stated that the Committee didn’t have anything to report as the NOFA for the Continuum of Care competition had not been released and the government shut-down had slowed the process. He also mentioned that the Iowa Finance Authority had received all the APRs that were needed.

Public Awareness (*Tim Wilson*): Mr. Wilson reminded the Council that the “Day on the Hill” will be held on Wednesday, February 19th at the Capitol. He noted that volunteers are needed to

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fill specific roles to make the event a success. He finished by thanking the Public Awareness Committee for their work on the report to the Governor.

Progressive Engagement/Coordinated Intake (*David Hagen*): Mr. Hagen stated there are versions online of the Common Assessment Tool. It may change to address the needs of the Domestic Violence community, but he urged people to check it out and see if they like it.

Research and Analysis: (*David Hagen*):

Setting Point in Time Count Date (*Action Item*)

On motion by the Research & Analysis Committee, the date of Wednesday, January 29, 2014 was chosen to conduct to annual Point in Time Count. The motion was unanimously approved.

Also discussed my Mr. Hagen was a recruitment strategy for recruitment for the committee. Mr. Hagen stated he wanted members that represented all types of providers with interests in data so there could be an inclusive conversation on the data and analysis of the data concerning homelessness and homelessness programs around the state.

Approve Iowa Institute for Community Alliances HMIS Policies and Procedures (*Action Item*)

On motion by the Research & Analysis Committee, the HMIS Policies and Procedures produced by the Iowa Institute for Community Alliances were unanimously approved.

VII HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) REPORT

Ms. Mitchell with the IICA gave brief reports on the Annual Homeless Assessment Report and activities to increase bed counts in Iowa. Draft submission of the AHAR was today (November 22nd).

She continued by saying the IICA would be looking for someone to help with the Point in Time Count and working with programs that submitted minimal information last year.

Ms. Eberbach mentioned the concern about lessening HMIS bed coverage particularly for emergency shelters. They are hopeful about continuing to entice these agencies about returning to using the HMIS system and reporting data.

VIII OTHER REPORTS / ACTIVITIES

State Public Policy Group (*Arlinda McKeen*): Ms. McKeen gave a project introduction on what they were planning to do since being awarded the contract to provide administrative support and capacity building contract for the Iowa Council on Homelessness. Ms. McKeen finished by saying they would hold a webinar on Friday, November 22, 2013 at 10:00 AM to further discuss the project plans.

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IX PUBLIC COMMENTS

- i. Old Business: None.
- ii. New Business: None.
- iii. Public Comments: None

X ADJOURN

The date of the next meeting is Friday, January 17, 2014 at 10:00AM at the Iowa Finance Authority.

On motion by Mr. Timm and seconded by Mr. Peterson, the November 15, 2013 meeting of the Iowa Council on Homelessness was adjourned.

Voting Members Present

- 1. Al Axeen (Chair)
- 2. Zeb Beilke-McCallum (Secretary), Iowa Coalition Against Domestic Violence
- 3. David Binner, Wells Fargo
- 4. David Boss, Northeast Iowa Community Action Corporation
- 5. Bill Brand, Iowa Department of Human Rights
- 6. Anne Brown, Iowa Department of Corrections
- 7. Ben Brustkern, Cedar Valley Friends of the Family
- 8. Crissy Canganelli, Shelter House
- 9. Carrie Dunnwald, Cedar Valley Friends of the Family
- 10. Jane Erickson, Iowa Department on Aging
- 11. Becky Falck, SIEDA Community Action
- 12. Marliegh Fisher, Community Housing Initiatives
- 13. Jeff Gronstal, Iowa Department of Public Health
- 14. David Hagen, Hawkeye Area Community Action Program
- 15. Kristine Harris, Consumer Representative
- 16. Ann Hearn, Linn County Community Services
- 17. Cliff Heckman, VA Medical Center
- 18. Karen Hyatt (alt. for Armstrong), Iowa Department of Human Services
- 19. Sandy Johnson, Iowa Department of Education
- 20. Rhonda Jordal, Family Alliance for Veterans of America
- 21. Barb Kellogg, North Iowa Community Action Organization
- 22. Wes Peterson, Iowa Finance Authority
- 23. Amy Rawhouser, Consumer Representative
- 24. Nancy Schulze, Heartland Family Service
- 25. Ashley Schwalm, Family Resources
- 26. Michelle South, Consumer Representative
- 27. Tony Timm, Central Iowa Shelter and Services
- 28. Tim Wilson, Willis Dady Emergency Shelter

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Voting Members Absent

1. Blair Avitt, Consumer Representative
2. Jeremy Babcock, Iowa Economic Development Authority
3. Bob Brownell, Iowa State Association of Counties
4. Stefanie Munsterman-Robinson, Family Promise of Linn County
5. Tom Lampe, Iowa Department of Public Safety
6. Donna Phillips, Iowa Attorney General's Office
7. Reginald Schmitt, Iowa League of Cities
8. Bob Steben, Iowa Department of Veterans Affairs
9. Michael Witt, Iowa Workforce Development

Others Present

1. Julie Bockenstedt, Humility of Mary
2. Mallory Dreaser, Catherine McAuley Center
3. Julie Eberbach, Iowa Institute for Community Alliances
4. Trisha Federspiel, Project Concern
5. Katie Gallo, Youth Emergency Services and Shelter
6. Judy Hartman, Iowa Finance Authority
7. David Hicks, Youth and Shelter Services
8. Amy Keairns, City of Sioux City
9. Amber Lewis, Iowa Finance Authority
10. Susan McGuire, Center for Siouxland
11. Arlinda McKeen, State Public Policy Group
12. Josh McRoberts, Iowa Finance Authority
13. Eileen Mitchell, Iowa Institute for Community Alliances
14. Hope Metheny, Youth and Shelter Services
15. Roberta Milinsky, Youth and Shelter Services
16. Nicole R., Domestic/Sexual Assault Outreach Center
17. Carrie Slagle, Waypoint Services
18. Dianne Wilson, Iowa Legal Aid
19. Linda Wonder, Domestic/Sexual Assault Outreach Center